



HR Fundamentals

Performance Management

Course Content

The Performance Management course will provide you with an overview of the application of the policy within your team. You will gain an understanding of how to set and monitor SMARTER objectives, develop action plans and recognise when it may be necessary to transition from the informal to the formal stages of the process.

Target Audience

This session is targeted at new and existing managers and those with supervisory responsibility for staff.

Course Delivery

This course will be delivered face to face in a classroom.

Booking Instructions

To book yourself onto this course, please [click here](#)

If you are unable to book on yourself, please contact your relevant site.

Luton – trainingbookings@ldh.nhs.uk

Bedford – educationcentrebookings@bedfordhospital.nhs.uk



| Date | Time | Venue |
|---------------------------------------|---------------|---|
| Monday 6 th May 2024 | 09:00 – 12:00 | Training Room A Bedford Borough Hall |
| Monday 14 th October 2024 | 09:00 – 12:00 | Training Room B Bedford Borough Hall |
| Friday 15 th November 2024 | 09:00 – 12:00 | Training Room B Bedford Borough Hall |