



Intermediate Excel

Course Content

The course is suitable for existing users of Microsoft Excel and focuses on working with large spreadsheets, manipulating data, using more advanced formulae and functions and advanced charting techniques.

Delegates should have a basic knowledge of computers and working in a Windows environment. The course outline can be found on the provider website:

[MS Excel, intermediate course by NC Training Services, Northampton.](#)

Target Audience

All staff looking to improve their excel knowledge

Course Delivery

These sessions will be delivered face to face in a classroom.

Booking Instructions

Please book via the training team

educationcentrebookings@bedsft.nhs.uk



Date	Time	Venue
Thursday 15 th February 2024	09:00-16:00	Training Room A, Bedford Borough Hall
Thursday 7 th March 2024	09:00-16:00	Training Room A, Bedford Borough Hall
Monday 22 nd April 2024	09:00-16:00	Training Room B, Bedford Borough Hall
Thursday 9 th May 2024	09:00-16:00	Training Room A, Bedford Borough Hall