



# HR Fundamentals Sick Absence

### **Course Content**

The Management of Sickness Absence course will provide you with an overview of the Trust's policy and the tools you will need to feel confident when applying all stages of the policy within your team.

## **Target Audience**

This session is targeted at new and existing managers and those with supervisory responsibility for staff.

# **Course Delivery**

This course will be delivered face to face in a classroom.

## **Booking Instructions**

To book yourself onto this course, please click here

If you are unable to book on yourself, please contact your relevant site.

Luton - trainingbookings@ldh.nhs.uk

Bedford - educationcentrebookings@bedfordhospital.nhs.uk





Date	Time	Venue
Tuesday 12 <sup>th</sup> March 2024	09:00 – 12:00	Training Room C Bedford Borough Hall
Monday 10 <sup>th</sup> June 2024	09:00 – 12:00	Training Room B Bedford Borough Hall
Wednesday 10 <sup>th</sup> July 2024	09:00 – 12:00	Training Room B Bedford Borough Hall
Friday 4 <sup>th</sup> October 2024	09:00 – 12:00	Training Room B Bedford Borough Hall
Monday 11 <sup>th</sup> November 2024	09:00 – 12:00	Training Room B Bedford Borough Hall
Monday 9 <sup>th</sup> December 2024	09:00 – 12:00	Training Room A Bedford Borough Hall