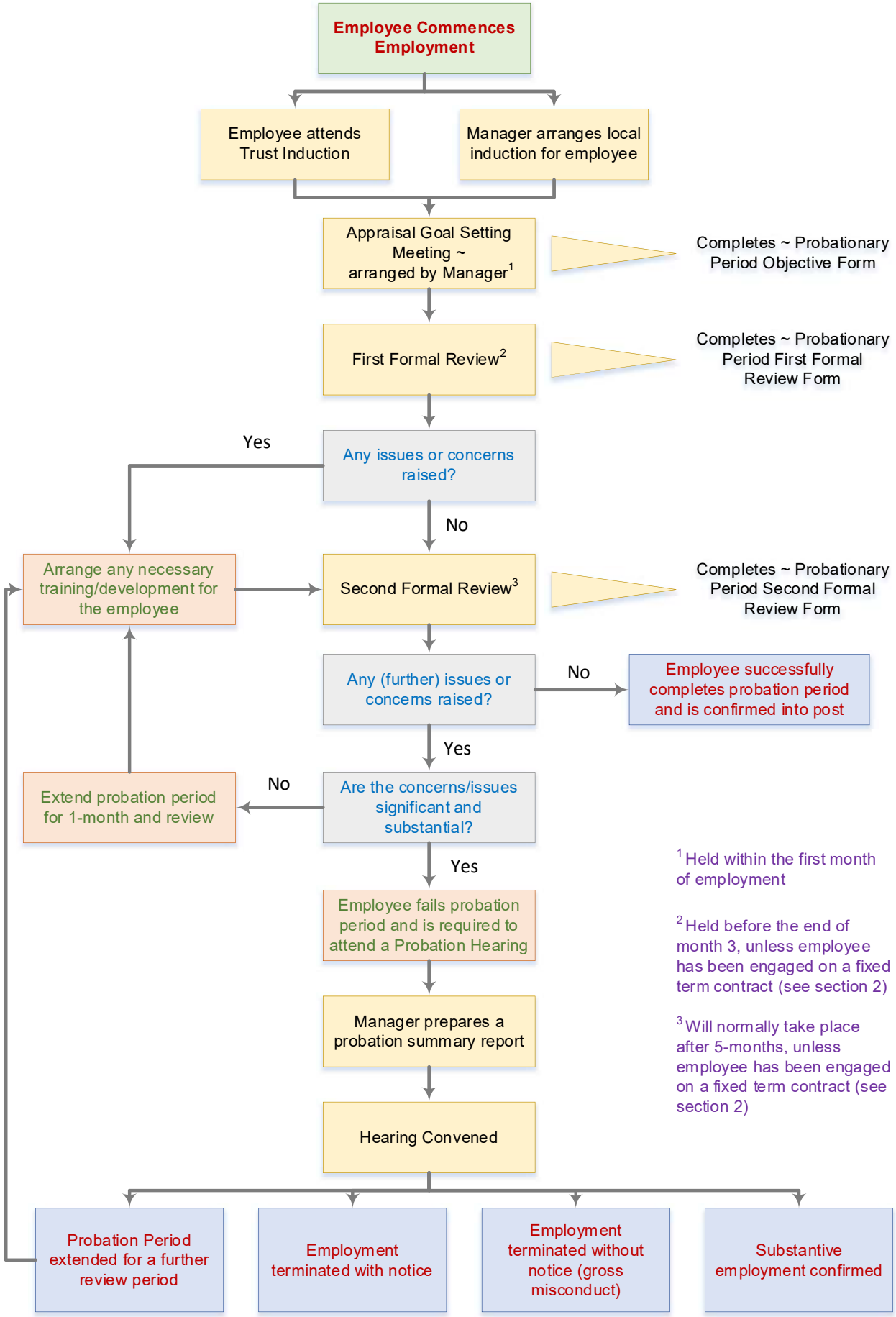
OVERVIEW OF PROCESS



[1] Held within the first month of employment

[2] Held before the end of month 3, unless employee has been engaged on a fixed term contract (see section 2)

[3] Will normally take place after 5-months, unless employee has been engaged on a fixed term contract (see section 2)